



EL FUEGO ACADEMY PH

Learn Spanish Online · Cebu City, Philippines
elfuegoacademyph.com

The Complete Spanish Curriculum

A 30-session journey from your first words to career-ready

Where Spanish Becomes Your Career Advantage

The El Fuego Journey

One continuous path, built for real jobs — not just travel phrases.

El Fuego's program is designed as a single, connected 30-session journey. Most students begin with **Foundations** to build a confident base, then continue straight into the **Flagship** half, where every grammar point is put to work in real Spanish BPO and virtual-assistant scenarios. You can stop at the Foundations milestone with a certificate, or go all the way to job-ready graduation.

Foundations

Sessions 1–15 · Level A1

“I can survive in Spanish”

Greetings, essential verbs, everyday vocabulary and the confidence to hold basic conversations. Ends with an assessment and your Foundations Certificate.

Flagship

Sessions 16–30 · Level A2 + Career

“I can work in Spanish”

Past & future tenses, phone-based customer service, scheduling, professional writing, and industry tracks (medical, dental, legal, sales). Ends with a mock client simulation and graduation.

FORMAT

Live, interactive online classes — roughly **2 hours per session**.

FOR WHOM

Aspiring Spanish BPO agents, Spanish VAs, career shifters & hobby learners — **absolute beginners welcome**.

MILESTONES

Foundations assessment (Session 15) · Final mock-client simulation (Session 29) · **Graduation (Session 30)**.

YOU LEAVE WITH

Real conversational Spanish, job-ready workplace skills, and **El Fuego certificates**.

Phase 1 • Foundations

Level A1 • Sessions 1–15 — “I can survive in Spanish”

1

¡Bienvenidos! Greetings & Introductions

Topics: alphabet & pronunciation, formal/informal greetings, introducing yourself, courtesy words, subject pronouns
→ greet anyone, introduce yourself, and spell your name aloud.

2

Numbers, Dates & Personal Info

Topics: numbers 0–100, days, months, age & phone numbers
→ count to 100, give the date, and exchange personal details.

3

Origins & Identity: the verb Ser

Topics: ser, nationalities, professions, noun gender, articles
→ say where you're from, your nationality, and your job.

4

Feelings & Places: the verb Estar

Topics: estar, emotions, locations, ser vs. estar basics
→ express how you feel, say where things are, and choose ser/estar.

5

Everyday Actions: Regular –AR Verbs

Topics: present-tense –ar verbs, building simple sentences
→ describe daily activities with Spanish's most common verb group.

6

More Actions: –ER & –IR Verbs

Topics: –er/–ir conjugation, forming questions, making sentences negative
→ build full sentences, ask questions, and say what you don't do.

7

Essentials: Tener & Ir

Topics: tener + expressions, ir, ir + a + place, tener que + infinitive
→ say what you have, where you're going, and what you must do.

8

Family & Belonging

Topics: family vocabulary, possessive adjectives (mi, tu, su...)
→ talk about your family and what belongs to whom.

9

Describing People & Things

Topics: descriptive adjectives, gender/number agreement, colors
→ describe how people and things look and behave.

10

A Day in My Life

Topics: telling time, reflexive verbs, sequencing a daily routine
→ tell the time and narrate your whole day.

11

Food & Cravings: the verb Gustar

Topics: food & drink, me gusta/gustan, ordering, quiero/quisiera
→ say what you like and order food and drinks confidently.

12

Let's Go Shopping

Topics: clothing, colors, numbers 100–1,000, prices, demonstratives
→ shop, ask how much things cost, and handle money.

13

My City: Places & Directions

Topics: places in town, hay, prepositions of place, giving directions
→ get around a city and give simple directions.

14

Now & Next: Making Plans

Topics: near future (ir + a + inf.), present progressive, weather, invitations
→ talk about your plans, the present moment, and the weather.

15

Foundations Assessment & Certificate **MILESTONE**

Topics: full review of Sessions 1–14, oral + written test, conversation simulation
→ prove A1 mastery and earn your Foundations Certificate.

Phase 2 • Flagship

Level A2 + Career • Sessions 16–30 — “I can work in Spanish”

16

Talking About the Past: Preterite

Topics: regular preterite (–ar/–er/–ir), time markers, narrating events
→ report what happened on a call or in your day.

17

The Past, Continued: Irregular Preterite

Topics: key irregulars (ser/ir, hacer, tener, estar, decir), asking what happened
→ talk naturally about past events and ask follow-ups.

18

Setting the Scene: the Imperfect

Topics: imperfect, preterite vs. imperfect, describing habits & background
→ give context and history — vital for records and storytelling.

19

Looking Ahead: Future & Conditional

Topics: simple future, conditional (“would”), poder/deber for polite offers
→ make professional offers and commitments.

20

Sounding Natural: Pronouns & Connectors

Topics: direct & indirect object pronouns, connectors and fillers for fluency
→ speak smoothly instead of sounding like a textbook.

21

Giving Instructions: Commands

Topics: formal (usted) commands, workplace directives, softening politely
→ guide callers and clients clearly and courteously.

22

Professional Register: Formal vs. Informal

Topics: usted vs. tú at work, courtesy formulas, regional etiquette
→ hit the right professional tone with any client.

23

On the Phone: Customer Service Essentials

Topics: call openings, taking messages, el deletreo, numbers & codes by phone
→ run a live call opening and capture details flawlessly.

24

Handling Problems: Complaints & Empathy

Topics: empathy statements, apologies, de-escalation, explaining solutions
→ calm an upset customer and resolve issues with warmth.

25

Scheduling & Appointments (VA Core)

Topics: booking, rescheduling, cancelling, confirmations & reminders
→ manage a Spanish-speaking calendar end-to-end.

26

Written Spanish: Email & Chat for VAs

Topics: greetings/sign-offs, professional tone, templates, accents & ¿
→ write clean, professional emails and chat replies.

27

Industry Spanish I: Medical & Dental

Topics: patient intake, symptoms, scheduling, insurance basics
→ support a healthcare or dental practice in Spanish.

28

Industry Spanish II: Legal, Real Estate & Sales

Topics: intake & consultation vocab, sales & objection-handling, follow-ups
→ work the most in-demand VA niches beyond healthcare.

29

Final Assessment: Mock Client Simulation **MILESTONE**

Topics: full review, live role-play (mock call + written task), personalized feedback
→ prove you can handle a real Spanish-speaking client end-to-end.

30

¡Graduación! Capstone & Career Launch **GRADUATION**

Topics: capstone mock shift, résumé & portfolio Spanish, finding work, ceremony
→ graduate job-ready, with a certificate and a concrete plan.

Why El Fuego?

What makes this curriculum worth every peso.



Career Spanish, not just travel Spanish

Every structure you learn is applied to a real BPO or VA scenario — from handling complaints to booking appointments.



You practice the job before you get it

The program ends with live mock-call simulations and a capstone shift, so you graduate having already done the work.



Real industry tracks

Dedicated medical, dental, legal, real-estate and sales modules — the niches agencies actually hire for. Most schools stop at the basics.



Built by a working bilingual pro

Designed by El Fuego's founder, a Spanish Bilingual Team Leader and Dental & Legal VA based in Cebu.



Taught by a dedicated team of instructors

Live classes are led by a team of trained El Fuego instructors, so every cohort gets consistent guidance and plenty of speaking practice.



A supportive, beginner-first classroom

Small live groups where mistakes are welcome and speaking is the priority — so you actually leave able to talk.



Be part of the El Fuego alumni network

Eligible graduates who opt in are featured in our alumni network right on the El Fuego website — so BPO partners and clients can discover and hire our talent directly.

Ready to start speaking Spanish?

Enroll in the next El Fuego cohort · elfuegoacademyph.com